

Recruiters' Insights On How To Make A Good CV

Key Points for CV Drafting

- One page CV, send in pdf format
- Language in active mode
- Place work-ex above academics on a CV
- Highlight key achievements
- Put extra-curriculars to show multi-tasking, analytical, leadership qualities
- Always highlight your specific contribution to roles
- Use CV for highlighting strength areas. Keep details for discussions
- Don't need to put everything on the CV – put what you can speak confidently on
- Demonstrate financial skills, commercial acumen: Modelling; Financial Statement preparation, transaction exp.
- Prior Consulting, IB or buy-side experience is preferred
- Indicate sector and duration worked
- Good academic experience is given preference

What do Recruiters look for at the CV stage

- Attention to detail is important, review details and formatting
- Highlight relevant deal experience where you made personal impact
- Call out your role, transactions and timelines
- Call out gaps in experience if any
- Perception towards MBA is changing. Importance of relevant experience, business acumen, communication skills and ownership attitude

Helpful Tips for Applicants

- Research website, track vacancies
- Study data/ facts about the VC/PE firms you are targeting
- Network with Associates/Analysts
- When cold-emailing several firms, don't mix up names!